



TERMS AND CONDITIONS

CANCELLATION POLICY - BY STUDENT

Up to 4 weeks before the start of the course:

Full refund available less admin fee £25 or free transfer to another course

Less than 4 weeks before the start of the course:

No refund or course transfer UNLESS your place on the course can be filled

CANCELLATION POLICY - BY TUTOR

In the rare event that we should we need to cancel a course, you will be offered a new date or course transfer

CLASS SIZE

We reserve the right to cancel and rearrange the class should it fail to reach the minimum required number of students

PAYMENT

Full payment is taken at the time of booking the course. Your place on the course is not secured until full payment is received, unless otherwise agreed in writing

TAKING ARTWORK WITH YOU

As our use of the venue is limited to the course weekend only, all artwork **MUST** be taken with you at the end of the course. Any artwork left behind will be recycled. For any reason you are unable to take the work with you, we will arrange a courier at additional expense.